



# Australian Public Sector Training

Modern professional development solutions designed to enhance the leadership and management capabilities of people working in public sector organisations

## About APST

Put simply, we're all about the achievement of targeted learning outcomes. With this at the core of who we are, we use our in-depth knowledge and experience of working with the public sector to design, develop, and deliver programs with the needs of public sector staff at their core - fit-for-purpose, cost-effective, and outcomes-driven.

In addition to our programs being built for the public sector, our in-house team of organisational psychologist, instructional designers, workshop facilitators, and coaches work closely with our clients to contextualise the delivery of our learning solutions to meet the specific needs of the organisation and participants.



## How We Achieve Learning Outcomes

 A partnership approach	 Focussing on the public sector	 Benchmark training program	 SME facilitators
 Exceptional client support	 Contextualised delivery	 Preparing participants to learn	 Impacting on the 70:20:10
 Blended learning options	 Experiential workshops	 Custom programs	 Diagnostics & profiling

Click [here](#) to find out more



## Our Facilitators

Our facilitators are carefully selected for their subject-matter expertise, in-depth experience of working in/with the Australian public sector, and their proven ability to help participants achieve targeted learning outcomes.

Click [here](#) to find out more

## National Delivery

With facilitators located across Australia, we offer a national delivery capability to city, rural, and remote locations, meaning we can deliver onsite, regardless of where you are located.

However, mindful of some of the geographical challenges Australia presents many organisations for delivering face-to-face, we also offer online, virtual, and VR workshops that can be delivered in isolation or as part of a blended solution.





# APST Courses

We offer a comprehensive range of capability development solutions, all contextualised to the specific needs of the participants and designed to elevate leadership and management skills and drive organisational success.

## Professional Certificates

Professional certificates are a highly flexible and agile way to address and recognise specific areas of capability uplift via a series of non-accredited short courses selected to develop the critical professional skills needed to succeed in specific roles and/or fields. Our professional certificates include:

### Professional Certificate in Public Sector Management

This course provides participants with the key capabilities, competence, and confidence required to be highly effective public leaders.

### Professional Certificate in Public Sector Project Management

This course provides participants with the key capabilities, competence, and confidence required to perform as a member of a public sector project team or successfully manage their own projects.

Click [\(here\)](#) to find out more

## VET Qualifications

We offer the following VET courses via our auspice partner, Shafston School of Business (RTO 45694), with delivery, activities, and case studies contextualised to the specific needs of public sector managers and/or staff requiring an AQF qualification:

**BSB42015 Certificate IV in Leadership and Management**

**BSB41515 Certificate IV in Project Management Practice**

**BSB51918 Diploma of Leadership and Management**

**BSB51415 Diploma of Project Management**

Click [\(here\)](#) to find out more

## Individual Short Courses

From The Fundamentals of Leadership to Leadership Storytelling, we offer a wide suite of short courses in Face-to-Face, Virtual, Online, VR, and Blended delivery format, selected as being essential for high-level capability and effectiveness in the public sector. Short courses include (but are not limited to):

- Coaching and Developing Staff
- Communicating Effectively in the Workplace
- Cyber Security Fundamentals
- Designing Presentations that Engage
- Discussing Performance with Staff
- Diversity Awareness: Introduction to Diversity
- Fundamentals of Great Leadership
- Holding Productive One-on-One Meetings with Your Team
- Introduction to Change Management
- Introduction to Effective Decision-Making
- Introduction to Emotional Intelligence
- Managing and Resolving Conflict
- Professional Business Writing Skills
- Transitioning from Employee to Manager
- Workplace Health and Safety Fundamentals

Click [\(here\)](#) for a full list of short courses and more information

## Custom Workshops

In addition to our suite of established short courses, our in-house Organisational Psychologist and team of Instructional Designers are available to work with you to design and develop fully customised learning solutions.

Click [\(here\)](#) for more information

## Other Services

Complementing our various capability development programs, we are also able to provide our clients with the following Learning and Development services:

- Coaching and Mentoring
- Diagnostics and Profiling
- Workforce Capability Surveying and Needs Analysis
- Competency Framework Development
- L&D Strategy Development
- Instructional Design

Click [\(here\)](#) to find out more

## Transferring Learning

To ensure that course participants are prepared for their learning and, more importantly, know how to successfully implement their new knowledge and skills, all participants of an APST course are provided with a free *Successfully Transferring Your Learning* online learning module, which includes advice on preparing for, and getting the most from, their course.

Click [\(here\)](#) to find out more



## Contact Us

For further information on APST's programs or to organise a meeting with one of our specialist Client Solutions Managers, please contact us via:

In Australia: 1300 790 331

From overseas: +61 (0)7 3067 3390

Email: [enquiries@aps-training.com.au](mailto:enquiries@aps-training.com.au)

Web: [www.australianpublicsectortraining.com.au](http://www.australianpublicsectortraining.com.au)

